<u>Accreditation Number: QCTO NATED/15/0171 {Believers Care Society}</u>

National N Diploma in Human Resource Management

SAQA ID:	67039	NQF Level:	NQF 6
Duration Full- Time:	18 months	Credits:	180 (theory) + 180 (in-service training)
Duration Practical:	18 months in-service training		

Is this for me?

Do you enjoy working with people? Do you have a passion for guiding and developing people? Through this focused learning programme you will be able to help companies and employees work together to achieve their strategic goals and launch your career in Human Resource Management.

What do I need to get in?

- National Senior Certificate (Matric) or a Senior Certificate or
- An applicable NCV 4 programme

What certification do I get?

After you successfully complete each semester, you will achieve the following certification:

- National Certificate: N4 Human Resource Management (SAQA ID: 66873) NQF 5
- National Certificate: N5 Human Resource Management (SAQA ID: 66953) NQF 5
- National Certificate: N6 Human Resource Management (SAQA ID: 66997) NQF 5

National N Diploma: Human Resource Management (SAQA ID: 67039) NQF Level 6 on completion of N4-N6 and 18 months relevant workplace (documentary proof of applicable experience is required)

National Certificate: N4 (6 months)	 Entrepreneurship & Business Management N4 Personnel Management N4 Management Communication N4 Introductory Computer Practice N4 	
National Certificate: N5 (6 months)	 Labour Relations N5 Personnel Training N5 Personnel Management N5 Economics N4 	
National Certificate: N6 (6 months)	 Labour Relations N6 Personnel Training N6 Personnel Management N6 Computer Practice N4 	
National N Diploma: Human Resource Management (SAQA ID: 67039)	 • 18 months or 2000 hours' relevant workplace-based learning • Documentary proof of applicable experience is required 	

How will I be assessed?

You will be assessed continuously throughout your studies and national examinations are written at the end of each semester that are set and administered by the DHET.

What career opportunities does it open for me?

- On completion of the N Diploma, you will be ready to enter the world of Human Resource Management and begin your climb up the corporate ladder.
- Human Resource Management services are required by every organisation that employs people the choices and job opportunities are limitless.

